



**Loudoun Education Foundation  
Multicultural Education  
Grant Application  
Spring 2015**

**(Grants to be used in 2015-2016 school year)**

**Deadline for Receipt of Applications:      Friday, May 1, 2015**

Send **typed** application, expanded as necessary but not exceeding five pages, not counting this cover sheet, through the LCPS Mail (Pony) to:

**Loudoun Education Foundation**  
Administration Building  
Attn: Linda Russ, Office Manager

Questions may be directed to either Dawn Meyer at [Dawn.Meyer@lcps.org](mailto:Dawn.Meyer@lcps.org) or Linda Russ at [Linda.Russ@lcps.org](mailto:Linda.Russ@lcps.org).

**Application Checklist**

- Completed Part 1**
- Completed Part 2**
- Completed Part 3**
- Completed Part 4**
- Provided an itemized budget**
- Included a brief description (200 words or less) of your project**

# LEF Multicultural Education Grant Application - Spring 2015

## PART 1: PROJECT INFORMATION

<b>Project Title</b>	
Area(s) of Focus	
Grade Level(s)	
# of Students to Benefit	
Total Project Cost	\$
Amount requested from LEF (not to exceed \$2500)	\$

## PART 2: APPLICANT INFORMATION

Name of Your Organization	
Person Submitting Proposal/Title	
School Name	
Principal	
School Address	
School Phone #	(     )
Applicants Day Time Phone #	(     )
Applicants E-mail Address	

## PART 3: REQUIRED APPROVALS

Signature of Applicant	Date
Signature of Principal	Date

**Part 4: PROJECT DETAIL for \_\_\_\_\_**  
(Project Title)

*Please attach additional sheets if needed. The application is limited to 5 pages.*

<p><b>Brief Project Description</b></p> <p>(200 words or less, to be used in promotional materials.)</p>	
<p><b>Detailed Project Description and Project Goals</b></p> <p>(2 pages maximum. Include specific objectives to be achieved, describe partner organizations involved, instructors or curriculum to be used, etc)</p>	
<p><b>Timetable for Completion &amp; Schedule of Events</b></p>	

<p><b>Methods of Evaluation</b></p> <p>How will the success of this project be measured?</p>	
<p><b>Project Budget</b></p> <p>Itemized list of how the LEF funds will be used.</p> <p><i><u>Note: Failure to submit an itemized budget will result in rejection of the grant request.</u></i></p>	

All applicants will be notified of Selection Committee’s decision within 60 days of the application due date. Grant money is expected to be used during the 2015-2016 school year.

Recipients of *LEF* Multicultural Education Group Grants are required to submit a summary of the outcome of the project to the *Loudoun Education Foundation* by June 30, 2016.

**Please limit total application to five (5) pages.**