



LOUDOUN EDUCATION FOUNDATION, INC.

FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2018

LOUDOUN EDUCATION FOUNDATION, INC.

FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2018

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ROBINSON, FARMER, COX ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL LIMITED LIABILITY COMPANY

INDEPENDENT AUDITORS' REPORT

TO THE BOARD OF TRUSTEES OF LOUDOUN EDUCATION FOUNDATION, INC. ASHBURN, VIRGINIA

We have audited the accompanying financial statements of Loudoun Education Foundation, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Loudoun Education Foundation, Inc. as of June 30, 2018, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of functional expenses on page 13 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Robinson, Farmer, Cox Associates

Staunton, Virginia
July 19, 2019

FINANCIAL STATEMENTS

Loudoun Education Foundation, Inc.
Statement of Financial Position
At June 30, 2018

ASSETS

Current assets:		
Cash and cash equivalents	\$	519,050
Receivable		139,442
Prepaid expenses		<u>18,079</u>
Total current assets	\$	<u>676,571</u>
Investments	\$	<u>502,895</u>
Total assets	\$	<u><u>1,179,466</u></u>

LIABILITIES AND NET ASSETS

Liabilities		
Current liabilities:		
Accounts Payable	\$	2,179
Deferred revenue		<u>13,750</u>
Total liabilities	\$	<u>15,929</u>
Net assets		
Unrestricted:		
Undesignated	\$	281,197
Designated		<u>513,975</u>
Total unrestricted	\$	795,172
Temporarily restricted		318,365
Permanently restricted		<u>50,000</u>
Total net assets	\$	<u><u>1,163,537</u></u>
Total liabilities and net assets	\$	<u><u>1,179,466</u></u>

The accompanying notes are an integral part of this statement.

Loudoun Education Foundation, Inc.
Statement of Activities
Year Ended June 30, 2018

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Revenue and support:				
Donations and contributions	\$ 217,469	\$ -	\$ -	\$ 217,469
United Way campaign	6,702	-	-	6,702
Outreach programs	-	151,737	-	151,737
Golf tournament	118,540	-	-	118,540
Excellence in education banquet	69,019	-	-	69,019
School business partnership breakfast	34,120	-	-	34,120
Teacher recognition	26,305	-	-	26,305
Grants	287,916	200,746	-	488,662
Interest income	4,169	-	86	4,255
Investment income, net	37,564	-	-	37,564
Net assets released from restrictions	295,287	(295,201)	(86)	-
Total revenue and support	\$ 1,097,091	\$ 57,282	\$ -	\$ 1,154,373
Expenses:				
Program expenses:				
Recognition functions	\$ 115,659	\$ -	\$ -	\$ 115,659
Grants	476,300	-	-	476,300
Scholarships	47,326	-	-	47,326
Outreach programs	129,546	-	-	129,546
School business partnership breakfast	33,081	-	-	33,081
Total program expenses	\$ 801,912	\$ -	\$ -	\$ 801,912
Supporting services:				
Management and general	\$ 32,830	\$ -	\$ -	\$ 32,830
Fundraising	111,660	-	-	111,660
Total supporting services	\$ 144,490	\$ -	\$ -	\$ 144,490
Total expenses	\$ 946,402	\$ -	\$ -	\$ 946,402
Change in net assets	\$ 150,689	\$ 57,282	\$ -	\$ 207,971
Net assets, beginning of year	\$ 644,483	\$ 261,083	\$ 50,000	\$ 955,566
Net assets, end of year	<u>\$ 795,172</u>	<u>\$ 318,365</u>	<u>\$ 50,000</u>	<u>\$ 1,163,537</u>

The accompanying notes are an integral part of this statement.

Loudoun Education Foundation, Inc.
Statement of Cash Flows
Year Ended June 30, 2018

Cash flows from operating activities:	
Change in net assets	\$ 207,971
Adjustments to reconcile change in net assets to net cash provided by (used for) operating activities:	
Realized and unrealized (gain)/loss on investments, net	(29,683)
Change in receivables	(107,892)
Change in prepaid expenses	(528)
Change in accounts payable	2,179
Change in deferred revenue	<u>(25,750)</u>
Net cash provided by (used for) operating activities	\$ <u>46,297</u>
Cash flows from investing activities:	
Purchase of investments	\$ (51,163)
Proceeds from sale of investments	<u>16,248</u>
Net cash provided by (used for) investing activities	\$ <u>(34,915)</u>
Net increase (decrease) in cash and cash equivalents	\$ 11,382
Cash and cash equivalents, beginning of year	<u>507,668</u>
Cash and cash equivalents, end of year	<u><u>\$ 519,050</u></u>

The accompanying notes are an integral part of this statement.

Loudoun Education Foundation, Inc.
Notes to Financial Statements
At June 30, 2018

1. Organization

Loudoun Education Foundation, Inc. (the Foundation) is a not-for-profit corporation organized in May 1991 in the Commonwealth of Virginia. The Foundation was formed to support the citizens of Loudoun County by providing scholarships, grants, and educational recognition funding to deserving students within Loudoun County. The Foundation's support comes primarily from individual donors' contributions, fundraising events, and various grants.

2. Summary of Significant Accounting Policies

Basis of Accounting – The financial statements of the Foundation have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

Use of Estimates – Management uses estimates and assumptions in preparing financial statements in conformity with accounting principles generally accepted in the United States of America. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could differ from those estimates.

Financial Statement Presentation – The Foundation presents its financial statements in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958. Under FASB 958, the Foundation is required to report information regarding its financial position and activities according to three classes of net assets based on the existence or absence of donor-imposed restrictions as follows:

Unrestricted Net Assets – Net assets not subject to donor-imposed stipulations

Temporarily Restricted Net Assets – Net assets subject to donor-imposed stipulations that may or will be met either by actions of the Foundation and/or the passage of time.

Permanently Restricted Net Assets – Net assets subject to donor-imposed stipulations that they be maintained permanently by the Foundation.

The Foundation records contributions in accordance with FASB ASC 958. Under FASB ASC 958, contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and/or nature of any donor restrictions. The Foundation reports gifts of cash and other assets as temporarily or permanently restricted revenue if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. If a donor restriction expires in the year the contribution was made, the contribution is reported as unrestricted.

2. Summary of Significant Accounting Policies (continued)

Donated Services, Materials, and Facilities – Donated services are recognized as contributions in accordance with FASB ASC 958, if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by the Foundation. For the year ended June 30, 2018, there were no donated services.

Donations of materials are recorded as contributions at their estimated fair value at the date of donation. Such donations are reported as increases in unrestricted net assets unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use are reported as restricted contributions. Absent donor stipulations regarding how long those donated assets must be maintained, the Foundation reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Foundation reclassifies temporarily restricted net assets to unrestricted net assets at that time.

Functional Allocation of Expenses – The costs of providing various program and supporting services have been summarized on a functional basis on the schedule of functional expenses. Certain costs have been allocated among program and supporting services as follows:

Recognition functions – All expenses incurred to recognize excellence in education and outstanding teachers in Loudoun County. Recognition functions primarily include (1) the annual Excellence In Education Banquet honoring Loudoun County's top academic high school performers and (2) the Outstanding Teachers Banquet honoring Loudoun County teachers nominated for The Washington Post's Agnes Meyer Outstanding Teacher Award.

Grants – All expenses incurred to provide grants to teachers, administrators and parent support organizations for innovative academic projects. Grants awarded include (1) classroom grant awards to teachers to supplement and/or enhance the standard curriculum and ordinary teaching methods; (2) multi-cultural grants to assist schools implement programs on multicultural education, targeted primarily towards students, to help them better understand and embrace diversity; (3) parent support group grants available to PTO, PTA and other parent support groups to reward or promote academic achievement; and (4) special program grants outside of the normal grant application cycle for specialized programs such as art purchase awards, social science fair awards, and summer school grants.

Scholarships – All expenses incurred to provide scholarships to students, teachers, and classified employees in Loudoun County. Scholarship programs include (1) Future Educator Scholarships for Loudoun County Public High School seniors, (2) teacher scholarships for current Loudoun County Public School teachers seeking endorsements in critical teaching shortage areas, and (3) classified scholarships for Loudoun County Public School classified personnel to further their education.

2. Summary of Significant Accounting Policies (continued)

Outreach programs – All expenses to develop and implement outreach programs for Loudoun County Public School students including the backpack program and the community outreach program.

School business partnership breakfast – All expenses in hosting the school business partnership breakfast, the purpose of which is to provide leadership to promote and develop successful partnerships between the Loudoun County Public Schools and businesses in Loudoun County.

Management and general – All other operating expenses incurred by the Foundation in the accomplishment of its tax exempt purpose.

Fundraising – All expenses incurred with the purpose of raising funds.

Income taxes – The Foundation has received a tax determination letter from the Internal Revenue Service and is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. The Foundation is not classified as a private foundation by the Internal Revenue Service.

Accounting for Uncertain Tax Positions - The Foundation accounts for uncertain tax positions in accordance with FASB ASC 740. FASB ASC 740 clarifies the accounting for uncertainty in income taxes recognized in an enterprise's financial statements. FASB ASC 740 prescribes a comprehensive model for recognizing, measuring, presenting, and disclosing in financial statements tax positions taken or expected to be taken on a tax return, including the position that the Foundation is exempt from income taxes.

Cash and Cash Equivalents - For purposes of the statement of cash flows, cash consists of demand deposits and money market accounts with an original maturity of three months or less.

Investments - The Foundation reports investment income and gains and losses on investments as increases or decreases in unrestricted net assets unless a donor or law temporarily or permanently restrict their use.

3. Investments

Investments are stated at fair value based on quoted market prices. Investments are comprised of the following at June 30, 2018:

Common stock	\$	390,572
Mutual funds		99,848
Publicly traded partnerships		<u>12,475</u>
	\$	<u>502,895</u>

Loudoun Education Foundation, Inc.
Notes to Financial Statements
At June 30, 2018

3. Investments (continued)

Investment income for the year ended June 30, 2018, is comprised of the following in the accompanying statement of activities:

Dividends	\$	13,881
Unrealized gain (loss)		18,957
Realized gain (loss)		10,726
Investment fees		<u>(6,000)</u>
	\$	<u>37,564</u>

4. Deferred Revenue

Deferred revenue consists of golf tournament fees paid in advance. At June 30, 2018, deferred revenue totaled \$13,750.

5. Temporarily Restricted Net Assets

Net assets restricted by donors with purpose or time restrictions were as follows as of June 30, 2018.

Teacher scholarships	\$	36,557
Student scholarships		8,612
Outreach programs		240,367
Classroom grants		25,816
STEM projects		<u>7,013</u>
	\$	<u>318,365</u>

6. Functional Allocation of Expenses

The costs of providing the various programs and supporting activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

7. Fair Value Measurements

The Foundation follows FASB ASC 820 to disclose fair value measurements of assets and liabilities that are being reported on a fair value basis. FASB ASC 820 requires that assets and liabilities carried at fair value be classified and disclosed in one of the following three categories:

- Level 1: Quoted market prices (unadjusted) in active markets for identical assets or liabilities.

Loudoun Education Foundation, Inc.
Notes to Financial Statements
At June 30, 2018

7. Fair Value Measurements (continued)

Level 2: Observable market based inputs or inputs that are corroborated by market data.

Level 3: Unobservable inputs that are not corroborated by market data.

In determining the appropriate levels, the Foundation performs a detail analysis of the assets and liabilities that are subject to FASB ASC 820. At each reporting period, all assets and liabilities for which the fair value measurement is based on significant unobservable inputs are classified as Level 3. There was no Level 2 or 3 inputs for any assets held by the Foundation at June 30, 2018.

The table below presents the balances of assets measured at fair value on a recurring basis by level within the hierarchy. There are no liabilities that are being measured and reported on a fair value basis.

	<u>Fair Value</u>	<u>Level 1</u>
Common stock	\$ 390,572	\$ 390,572
Mutual funds	99,848	99,848
Publicly traded partnerships	<u>12,475</u>	<u>12,475</u>
	<u>\$ 502,895</u>	<u>\$ 502,895</u>

8. Board Designated Endowment Funds

The Board of Directors established the Loudoun Education Foundation Endowment Fund (the Fund). The Board of Directors designated the fund for the general support of the Foundation. The Foundation has adopted an investment policy that attempts to maximize total return consistent with an acceptable level of risk. The Fund is invested in a well-diversified portfolio that currently places a greater emphasis in equity investments. Investment risk is measured in terms of the total endowment fund; investment assets and allocation between asset classes and strategies are managed to ensure that the Fund is not exposed to unacceptable levels of risk.

The following table summarizes the changes in the Board Designated endowment:

Endowment net assets, beginning of year	<u>\$ 432,753</u>
Investment return:	
Investment income, net of fees	\$ 7,606
Net realized and unrealized gains	<u>55,254</u>
Total investment return	<u>\$ 62,860</u>
Transfers from undesignated funds	<u>\$ 18,362</u>
Endowment net assets, end of year	<u>\$ 513,975</u>

8. Board Designated Endowment Funds (continued)

Interpretation of relevant law – UPMIFA is a model act approved by the Uniform Law Commission (ULC, formerly known as the National Conference of Commissioners on Uniform State Laws) that serves as a guideline for states to use in enacting legislation. The accounting standard issued in response to the act improves disclosures about an organization's endowment funds (both donor-restricted endowment funds and board designated endowment funds), whether or not the organization is subject to UPMIFA.

In accordance with VUPMIFA, the Foundation directors consider the following factors in making a determination to appropriate or accumulate donor restricted endowment funds: (1) the duration and preservation of the fund (2) the purposes of the organization and the donor restricted endowment fund (3) general economic conditions (4) the possible effect of inflation and deflation (5) the expected total return from income and the appreciation of investments (6) other resources of the organization and (7) the investment policies of the organization.

The Board of Directors of the Foundation has interpreted the Virginia Uniform Prudent Management of Institutional Funds Act (VUPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor restricted endowment funds absent explicit donor stipulation to the contrary. As a result of this interpretation, the Foundation classifies as permanently restricted net position (a) the original value of the gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time of accumulation is added to the fund.

Return objective and risk parameters - The Foundation's objective is to earn a respectable, long-term, risk-adjusted total rate of return to support the designated programs. We recognize and accept that pursuing a respectable rate of return involves risk and potential volatility. The generation of current income will be a secondary consideration. The Foundation targets a diversified asset allocation that places a greater emphasis on equity securities investments to achieve its long-term return objectives within prudent risk constraints. The Foundation has established a policy portfolio or normal asset allocation. While the policy portfolio can be adjusted from time to time, it is designed to serve for long-term horizons based upon long-term expected returns. The Foundation has a preference for simple investment structures which will have lower cost, easier oversight, and less complexity for internal financial management and auditing.

Spending policy – Once the fund has a balance exceeding \$2.5 million, the Foundation may appropriate for expenditure in its annual budget a maximum of 100% of the annual earnings, net of fees and expenses associated with the maintenance of the fund. There may be times when the Foundation may opt not to take the maximum spending rate, but to rather reinvest some or all of the annual return.

9. Permanently Restricted Endowment Funds

On August 5, 2016, the Foundation established The Donald Cooper Endowment Fund (the Fund) to provide university scholarships to students at Loudoun Valley High School. The Fund is to be funded with a gift of \$50,000 from Donald Cooper that will be given to the Foundation through payments of \$10,000 a year for the next five years. At June 30, 2018, the Fund has \$50,000 in permanently restricted endowment funds.

The following table summarizes the changes in the Permanently Restricted endowment:

	<u>Restricted</u>
Endowment net assets, beginning of year	\$ <u>50,000</u>
Investment return:	
Investment income, net of fees	\$ <u>86</u>
Total investment return	\$ <u>86</u>
Earnings released from restrictions	\$ <u>(86)</u>
Endowment net assets, end of year	\$ <u><u>50,000</u></u>

Financial Risks and Concentrations

The Foundation maintains its cash balance in one financial institution located in Leesburg, Virginia. The balance is insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. At June 30, 2018, the Foundation had \$129,506 in uninsured balances.

The Foundation invests in professionally managed portfolios that contain corporate stock, mutual funds, and other securities. Such investments are exposed to various risks such as interest rate, market and credit. Due to the level of risk associated with such investments and the level of uncertainty related to changes in the value of such investments, it is at least reasonably possible that changes in the near term could materially affect investment balances and the amounts reported in the financial statement.

10. Subsequent Events

Management has evaluated events and transactions for potential recognition or disclosure through July 19, 2019, when the financial statements were available to be issued.

SUPPLEMENTARY INFORMATION

Loudoun Education Foundation, Inc.
Schedule of Functional Expenses
Year Ended June 30, 2018

	Program expenses					Supporting services		Total
	Recognition Functions	Grants	Scholarships	Outreach Programs	School Business Partnership Breakfast	Management and General	Fundraising	
Salaries and payroll taxes	\$ 48,034	\$ -	\$ -	\$ 70,339	\$ -	\$ 17,758	\$ 3,270	\$ 139,401
Classroom grants	-	132,634	-	-	-	-	-	132,634
Food purchases	-	-	-	33,864	-	-	-	33,864
Mentor program grants	-	85,000	-	-	-	-	-	85,000
Project graduation grants	-	39,000	-	-	-	-	-	39,000
STEM grants	-	30,500	-	-	-	-	-	30,500
Other grants	-	189,166	-	-	-	-	-	189,166
Meal debt relief	-	-	-	20,717	-	-	-	20,717
Student scholarships	-	-	25,000	-	-	-	-	25,000
Teacher scholarships	-	-	18,576	-	-	-	-	18,576
Classified scholarships	-	-	3,750	-	-	-	-	3,750
Excellence in education expenses	52,189	-	-	-	-	-	-	52,189
Outstanding teacher banquet	15,436	-	-	-	-	-	-	15,436
School Business partnership	-	-	-	-	33,081	-	-	33,081
Golf tournament	-	-	-	-	-	-	52,321	52,321
Bank fees	-	-	-	-	-	119	-	119
Legal and professional	-	-	-	-	-	-	56,069	56,069
Meeting expenses	-	-	-	-	-	111	-	111
Miscellaneous expenses	-	-	-	4,626	-	14,842	-	19,468
Total	\$ 115,659	\$ 476,300	\$ 47,326	\$ 129,546	\$ 33,081	\$ 32,830	\$ 111,660	\$ 946,402

The accompanying notes are an integral part of this statement.